



St. Xavier's College Mahuadanr

Estd.: 2011. Affiliated to Nilamber-Pitamber University, Medininagar, NPU/R/953/11

Accredited to NAAC, Recognized by UGC

P.O. Mahuadanr, Dist. Latehar, Jharkhand-822119

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SXCM/FACSEL/138/2022

28-06-2022

To
Fr. Dr. Samir Toppo
Arrupe Niwas
PO & Dist. Hazaribag
Jharkhand, 822119

Subject: Appointment in St. Xavier's College, Mahuadanr.

Dear Fr. Samir,

On the recommendation of the selection committee of the Hazaribag Jesuit Province, and with the approval of the Governing Body of Hazaribag Jesuits Education Society, I appoint Fr. Dr. Samir Toppo as Assistant Professor in the Department of English, St. Xavier's College, Mahuadanr with effect from **1st July, 2022** subject to the approval of the Governing Body of St. Xavier's College, Mahuadanr and on the following terms and conditions:

1. The scale and emoluments offered by the college are as follows:-

Basic salary	Rs. 17940.00
D.A. 50%	Rs. 8970.00
House Rent	Rs. 900.00
Additional: Grade Pay	Rs. 3000.00
Total	Rs. 30810.00

2. As you are serving a student population of rural area, you may be required to take additional responsibilities in the college for the growth and development of the College and the students.
3. While in service in the college, you must abide by the by-laws / service rules of the college.
4. You are expected to use modern techniques like power point presentation to enhance and compliment your teaching.
5. You are entitled to holidays of the non-vacational category of Nilamber-Pitamber University as adapted by St. Xavier's College, Mahuadanr to its academic and administrative situations.
6. You are entitled to casual leave as per the statutes of Nilamber-Pitamber University.
7. If you agree to the terms and conditions mentioned above, please sign on a copy of this letter and return it to the Principal prior to joining.

We look forward to having you with us for a long period of service and hope that your service period will be a time of satisfaction to you and the college.

Yours sincerely,

Secretary
St. Xavier's College, Mahuadanr

The Secretary
St. Xavier's College, Mahuadanr
Dt. Latehar, Jharkhand - 822119